



in partnership with
Forestry England



Activity	All activities		
Location	Leigh Woods (Forestry England) Postcode: BS8 3QB Grid ref: ST 55027334 (car park) ST55107364 (Air Ambulance)		
Date of activity <i>(state if on-going)</i>	2021		
Date of assessment	2021	Assessors	Anna Stevens

Risk Assessment form

No	Category of risk	Description of risks or hazards <i>(anything that may cause harm)</i>	Who is at risk	Risk rating before control			Control measures to reduce risk or harm	Risk rating after control		
				Likelihood	Severity	Rating		Likelihood	Severity	Rating
1	2	3	4	5	6	7	8	9	10	11
1	Slips / trips	<ul style="list-style-type: none"> - Uneven ground - Slippery surface - Injury - Loss of balance - Cuts, bruises, sprains. 	All	3	2	6	- Parent/carer/attendee to ensure wearing of appropriate footwear and clothing - MGW tutor to give site explanation & point out hazards	1	2	2
2	Falls from / onto	<ul style="list-style-type: none"> - Loose branches / twigs - Trip hazards - Dead / fallen trees - Collision with another child - Pulling down/putting up of dens 	All YP	1 2	3 3	3 6	- MGW tutor to make dynamic assessment (constant checking of surroundings) - Parent/carer/attendee to ensure wearing of appropriate footwear and clothing - MGW tutor to give site explanation & point out hazards - MGW tutor to give detailed explanation and demonstration of how to put up and bring down dens	1 1	3 3	3 3
3	Disease (Rabies, Weil's, Lyme's, etc)	<ul style="list-style-type: none"> - Weil's disease (rat borne) - Lyme's disease (tick borne) - Liver flukes (cattle troughs) - Bacteria and viruses 	All	2	4	8	- Parent/carer/attendee to ensure cleaning of hands - Explanation of diseases, symptoms to be aware of - Parent/carer/attendee to ensure wearing of appropriate footwear and clothing	1	4	4
4	Insects and plants (stings, irritants, thorns)	<ul style="list-style-type: none"> - Horseflies - Bees & wasps - Poisonous and irritant plants (inc umbelliferae eg giant hogweed) - Bacteria from thorny plants - Nettles and common hogweed 	All	3	3	9	- Parent/carer/attendee to make MGW tutor aware of severe allergies - MGW tutor to carry sting/bite relief - MGW tutor to be aware of current nests - Parent/carer/attendee to ensure wearing of appropriate clothing and footwear	2	3	6

5	Weather Hypo - cold conditions Hyper - hot conditions	Hypo: - Hypothermia & frost bite Hyper: - Heat stroke, heat exhaustion, sun burn Rain: - Slippery, mud Wind: - Danger of falling branches/trees	All	1	5	5	- MGW tutor to watch weather forecast in advance of session - parent/carer/attendee to ensure wearing of appropriate footwear/ clothing / waterproofing - MGW tutor to offer shelter as necessary - Tutor to check wind forecast prior to activity and continually visually assess. Wind speeds gusting above 40mph activity cancelled/ abandoned and woods evacuated	1	5	5
6	Ingestion (soil, nuts/seeds)	- Poison - Allergy - Contamination	All	2	5	10	- Parent/carer/attendee to ensure cleaning of hands before eating - MGW tutor to offer application of anti-bacterial gel - Parent/carer/attendee to make MGW tutor aware of allergies - No eating of nuts/seeds	1	5	5
7	Sharp objects and whiplash of branches	- Cuts - Injuries to eyes, face and body	All	2	4	8	- Parent/carer/attendee take care - Use of help where necessary - Awareness of others around you - Hand branches to person behind you	1	4	4
8	Strangers	- Abduction - Abuse - Injury	YP	1	4	4	- MGW tutor to always carry fully charged mobile phone - MGW tutor to let FE member of staff know plans/location for all sessions Parent/carer to be aware of YP at all times	1	4	4
9	Lone Working	- Abduction - Abuse - Injury	Staff	1	5	5	- Staff members always inform other MGW staff where they will be located - Tutors vigilant and use local knowledge at all times	1	5	5
10	Getting lost	- Abduction - Abuse - Injury	YP	2	4	8	- Tutor to carry map of site - Where possible YP to know location of car park - MGW tutor or nominated adults responsible for groups/YP at all times	1	4	4
11	Traffic	- Collision	All	2	5	10	- Meeting points and activities to stay away from the car park	1	5	5
12	Dogs	- Attack - Bite	All	3	4	12	- MGW tutor to carry out site assessment and plan activity to be in designated zone where dogs are to be kept under control	1	4	4

		- Faeces					-MGW tutor to monitor loose dogs if near activity session - MGW tutor to advise not to approach, talk to or touch dogs - If approached by a dog stand still - Request help from adult if required			
13	Poisonous animals - snakes	- Bites - Infection	All	1	5	5	- MGW to make assessment of site stay within known 'safe' areas ie. Not quarry - Never pick up/handle snakes - Take care when walking through long grass, and before kneeling - Parent/carer/attendee to ensure wearing of appropriate clothing and footwear - Take care when lifting any possible natural reptile refugia (logs, stones)	1	5	5
14	Fires	- Burns - Scalds	All	3	4	12	- Correct safe distance maintained at all times by attendees from fire - Tutor/parents/carers aware of YP at all times near fire - Always have enough quantity of water nearby to put out fire -MGW to carry enough quantity of fresh water to mitigate burn -First aid kit to contain burns gel -Food to be blown on before putting near mouth/lips/skin - No fires during periods of slower ambulance response due to covid19	2	4	6
15	Tools – eg potato peelers, flint & steel	- Cuts from tools - Burns	All	2	3	6	- Tutor to give full tools and safety talk at beginning of task - Tutor to give full instructions on safe tool use	1	3	3
16	Food In relation to Covid19	- Ingestion of mud, bark - Uncooked dough causing stomach upset - Allergy to marshmallows/dough/milk/hot chocolate/ingredients/biscuits -Infection of Covid19/coronavirus	All	3	1	3	- MGW tutor to check any food is cooked thoroughly if using fire before eating - MGW tutor to advise how to reduce risk of burning when removing from sticks - All to clean hands with antibacterial/antiviral gel before preparing and eating - No eating of plants/berries - Parent/carer/attendee to provide information on allergies -Attendees to bring own food for eating/drinks for consumption if they prefer - Tutor to provide hot drink from thermos directly into attendees' cups (adults to hold only). Drinks to be made in the morning by tutor directly into thermos with sanitised hands.	2	1	2

							<ul style="list-style-type: none"> - Tutor not to provide cups/cutlery/plates/bowls in current situation with regard to Covid19/Coronavirus - biscuits to be provided from cleaned Tupperware and to be put into Tupperware (previously) directly from packet without tutor touching. 			
17	Covid19/Coronaviruses person-person infection	<ul style="list-style-type: none"> -Catching of virus through contact with infected person -Catching of virus through contact with tutor when treatment of first aid by tutor necessary 	All	3	5	15	<ul style="list-style-type: none"> -1 metre plus Social distancing to be maintained at all times between persons from different households, preferred 2 metres distancing -Maximum no. of persons x30 as required by Government/FE guidelines for any activity/session, most sessions to be around x20 persons on one-off events and fewer where appropriate -bubbles to be made according to each session as required to ensure remaining within Government/Forestry England guidelines on maximum numbers permitted -bubbles may be staggered over different times on same day or over different days in order to stay within Government/Forestry England guidelines on maximum numbers permitted -departure and arrival times of different bubbles participating on same day to be given 5 minute grace period so there is no crossover when leaving/arriving at the Green Barn -Hand sanitiser to be used by tutors and attendees on arrival at sessions, during as required and at the end of sessions -Hand sanitiser to be provided in several locations on site by MGW tutor and readily visible and available at all times - First Aid kit visible and available for use by attendees where possible without interaction with tutor -Where tutor required to administer First Aid due to situation, disposable mask and gloves to be worn by tutor - all attendees to read Covid19 guidelines before attending any session and not to attend if they have had any symptoms of Covid19 during preceding 10 days or been in contact with anyone with symptoms during preceding 10 days 	1	5	5
18	Covid19/Coronaviruses surface-person infection	-Catching virus through contact with infected surfaces	All	3	5	15	<ul style="list-style-type: none"> -Hand sanitiser to be used before and after using toilets -Sanitising cleaning of toilet to be carried out before and after session by MGW tutor -Sanitising cleaning of toilet to be carried out by user after usage during activity session. Paper to be put in bin and disposed of by MGW tutor. -No equipment sharing between different households 	1	5	5

							<ul style="list-style-type: none"> -Any accidental sharing of equipment requires hand sanitisation -Equipment to be sanitised if and when necessary by tutor during or after session -MGW equipment to be left untouched for 72 hours after usage for virus to die -Hand sanitiser to be used by tutors and attendees on arrival at sessions, during as required and at the end of sessions -Hand sanitiser to be provided in several locations on site by MGW tutor and readily visible and available -Attendees to provide own cups/plates/bowls etc 			
19	Covid19/Coronaviruses infected person	-Catching virus through exposure to person testing positive for Covid19	All	3	5	15	<ul style="list-style-type: none"> -Person displaying symptoms during activity to be removed immediately from session and asked to return home (teacher/parent/carer to facilitate if symptomatic person not able) -All attendees required to be contactable by email if symptomatic person tests positive following session -All attendees required to be contactable by email if any attendee tests positive during 10 days following session - All attendees required to inform tutor if they test positive during 10 days following session 	1	5	5
20	Covid19/Coronaviruses local lockdown	-Activities/sessions not permitted due to Govt induced local lockdown in Bristol area	All	3	5	15	-All activities/sessions cancelled/refunded/postponed and rearranged as required and suited	1	5	5

Reviewed and approved

Anna Stevens

My Green World

Date approved 25th April 2017

Reviewed April 2019

Reviewed September 2020, January 2021

Due for review March 2021

<p>Likelihood of occurrence</p> <p>1 = Highly unlikely to ever occur 2= May occur but very rarely 3= Does occur but rarely 4=Occurs from time to time 5= Likely to occur often</p>	<p>Severity of outcome</p> <p>1= Slight inconvenience 2= Minor injury requiring first aid 3= Medical attention required 4= Major injury leading to hospitalisation 5= Fatality or serious injury leading to disability</p>	<p>Response to risk assessment</p> <p>0-6 Low risk - Monitor and reduce risks where possible 7-10 Medium risk - Look to reduce the risk with control measures, change the venue or activity or restrict the people participating in the activity at that venue. >10 High risk – Stop activity. Introduce additional / alternative control measure to reduce risk</p>
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