



## Booking Form

School: Primary School

Address:

Organiser:

Email:

School Tel No:

Email contact for finance purposes :

Student details:

No of children attending:

Year group :

DATE OF VISIT : 2016

Estimated arrival time : .....

Departure time :.....

COST per student £8.00 + VAT @ 20% (total £9.60)

Accompanying adults free of charge

Deposit £

plus VAT @ 20% = £

Total deposit now due £

FINAL BALANCE minus deposit : £

Please make cheques payable to **My Green World**. If you prefer to pay the deposit by Bank Payment, please use your school name as a reference - thank you)  
Account Name : **My Green World**  
Sort Code :  
Account No :  
VAT registration no : **105 6312 52**

### Course details

#### EYFS/KS1

Autumn Antics  Brilliant Birds  Woodland Wonders  If You Go Down to the Woods Today

#### KS2

Big Forest Bug Hunt  Maths in the Woods  Woodland Ecology  Woodland Art and Craft

Topics being studied at school :

Any other information (Please highlight here any serious conditions - eg allergies)

Signed .....Position ..... Date .....

PLEASE NOTE: This form should be returned within 14 days of receipt to enable us to hold the provisional booking. As soon as the required deposit cheque is received (also within 14 days or as agreed) the booking will be secured. The deposit is not refundable but may be transferable in some circumstances. It may be possible to take additional course participants, please contact Anna or Cathy to arrange if required. By signing this form you are agreeing to our terms and conditions (attached).

**An invoice for the balance will be issued the day after the course for the full number of students booked unless notification of absences is given by 12 noon on the day prior to the course.**

Please send this completed form to:

Cathy Mayne & Anna Stevens, My Green World, Forestry Commission Office, Abbots Leigh Road, Bristol BS8 3QB  
or email form to: info@mygreenworld.co.uk